



**Minutes of the Meeting
of the Governance and Search Committee
held on Friday 25th January 2013 at 10.00am
in Room BD18 in the Conference Suite
Sutton Coldfield Campus**

Present:	Apologies:
Jane Williams (Chair)	Steve Brittan (SB)
Christine Braddock (Principal)	Ian Oakes (IO)
Kathryn James (KJ)	Vij Randeniya (VR)
In Attendance:	
Catherine Bennett (Clerk)	

Declarations of Interest

There were none save for those already declared in the Register of Interests.

Item 1 – Open and Confidential Minutes of the Meeting held on 6th November 2013²

The Chair led the Committee through the open and confidential minutes of the above meeting and it was agreed that they were a true and accurate record of the meeting.

Matters Arising

The Principal reported to the Committee that the schools development project was ongoing and that additional advice had been sought in terms of governance structures.

It was agreed that in accordance with this Committee's Annual Work Plan, this would be an item on the agenda of the next meeting.

The Committee agreed that the review of the Instrument and Articles would take place later in the year which was more appropriate with the College's strategy.

All other action points had been covered or were being covered on today's agenda.

Item 2 – Confidential Item

Item 3* – Annual Work Plan

- 3.1 The Clerk reported that this had been provided for information only. The Chair added that it will be good to see the governors' SAR at the next meeting in accordance with the Annual Work Plan.

Action:

- Governor SAR to be on agenda for next meeting.

The meeting then ended.

Date of Next Meeting:

Monday 11th March 2013

Signed: T. Williams Date: 11.3.13

Chair