



Draft
**Open Minutes of the
Remuneration Committee Meeting
held on 29 June 2012 at 9.00am
in the Boardroom at James Watt Campus**

Present:

Jane Williams (Chair)
Christine Braddock (Principal) (except for part of item 2)
Steve Brittan (SB)
Kathryn James (KJ)
Ian Oakes (IO)

In attendance:

Catherine Bennett (Clerk to the Corporation) (except for part of item 2)

Apologies:

There were none.

Declarations of Interest:

Both the Principal and the Clerk declared an interest in item 2 and it was agreed that each of them would leave for the part of that item that was relevant to them.

Item 1 – Open and Confidential Minutes of the Meeting held on 1 March 2012.

The Chair led the Committee through the open and confidential minutes of the above meeting and it was agreed that they were a true and accurate record of that meeting.

Matters Arising

The Chair led the Committee through the action points in the open and confidential minutes of 1 March and it was agreed that the action points has been completed or were being covered on today's agenda.

In terms of order of items, the Chair suggested taking item 3 and AOB at this stage which was agreed.

Item 3 – Proposed Annual Work Programme (AWP) for the Remuneration Committee 2012/13

- 3.1 The Clerk presented this item and led the Committee through the proposed AWP for this Committee during 2012/13.
- 3.2 Members discussed the AWP in detail and summarised that it was extremely useful. It was agreed that the Committee keep its options open on whether a third meeting is needed in the Spring term.
- 3.3 A typo was identified in relation to the Academic Year which the Clerk confirmed she would amend.

Approved:

The Remuneration Committee approved the AWP for 2012/13.

Item 4 – AOB

There was none.

Item 2 – Confidential Item

The meeting then ended.

Date of Next Meeting: Tuesday 6th November 2012